

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Estt. – GAD – Appointment of (1) Senior Steno, (5) Junior Stenos, (2) Telephone Operators, (1) TCA and (1) Record Assistant on outsourcing basis – Further continuation – Pooling of different Orders and issue of Consolidated order w.e.f 15-02-2011 – Orders- Issued.

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GENERAL ADMINISTRATION (OP.IV) DEPARTMENT

G.O.Rt.No. 723

Dated: 18-02-2011.

Read the following:

- 1.G.O.Ms.No.405, Finance (SMPC) Deptt., dated 21/11/2008.
- 2.G.O.Rt.No.6141, G.A.(OP.IV) Deptt., dated 4/11/2006
- 3.G.O.Rt.No.1600,G.A.(OP.IV) Deptt., dated 021/03/2007.
- 4.G.O.Rt.No.6583, G.A.(OP.IV) Deptt., dated 14/09/2005.
- 5.G.O.Rt.No.6830, G.A.(OP.IV) Deptt., dated 04/12/2006.
- 6.G.O.Rt.No.5030,G.A.(OP.IV) Deptt., dated 29/08/2007.
7. Circular Memo.No.14863-F/547/A2/SMPC/2007, Dt:14-06-2007  
of Fin. (SMPC) Dept.
- 8.G.O.Rt.No.2126, G.A.(OP.IV) Deptt., dated 04/05/2010.
- 9.G.O.Rt.No.3610, G.A.(OP.IV) Deptt., dated 21/07/2010.
- 10.G.O.Rt.No.4195, G.A.(OP.IV) Deptt., dated 21/08/2010.
- 11.G.O.Rt.No.755, G.A.(OP.IV) Deptt., dated 15/02/2010.
- 12.G.O.Rt.No.3149, G.A.(OP.IV) Deptt., dated 26/06/2010.
- 13.G.O.Ms.No.3, Fin (SMPC) Dept , Dt: 12-01.2011.

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ORDER:

In the G.O. 1<sup>st</sup> cited, and available records, the cadre strength of Senior Stenos as far as General Administration (OP.IV) Department concerned are 18 and only 7 regular personnel are now working in the Department. Out of which 13 posts are regular and 5 posts are temporary. Since there were a large number of vacancies, it was proposed to engage one Senior Steno on outsourcing basis. Accordingly, in the reference 2<sup>nd</sup> read above, 1 vacant post of Sr. Steno was engaged on outsourcing basis with the concurrence of Finance Department. These contract appointments were extended from time to time and last extended for a period of one year with effect from 1.5.2010.

2. As per the G.O. 1<sup>st</sup> cited, and available records, the cadre strength of Junior Stenos as far as General Administration (OP.IV) Department concerned are 18 and only 6 regular personnel are now working in the Department. Since there were a large number of vacancies, it was proposed to engage five Junior Stenos on outsourcing basis. Accordingly, in the reference 3<sup>rd</sup> read above, 5 vacant posts of Jr. Steno were engaged on outsourcing basis with the concurrence of Finance Department. These contract appointments were extended from time to time and last extended for a period of one year with effect from 01.08.10.

3. As per the G.O. 1<sup>st</sup> cited, and available records, the cadre strength of Telephone Operators as far as General Administration (OP.IV) Department concerned are 15 and only 6 regular personnel are now working in the Department. Out of which 14 posts are regular and 1 post is temporary. Since there were a large number of vacancies, it was proposed to engage two Telephone Operators on outsourcing basis. Accordingly, in the reference 4<sup>th</sup> read above, 2 vacant post of Telephone Operators were engaged on outsourcing basis with the concurrence of Finance Department. These contract appointments were extended from time to time and last extended for a period of one year with effect from 01.09.10.

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4. As per the G.O. 1<sup>st</sup> cited, and available records, the cadre strength of Typist – Cum – Assistants as far as General Administration (OP.IV) Department concerned are 38 and only 10 regular personnel are now working in the Department. Since there were a large number of vacancies, it was proposed to engage one TCA on outsourcing basis. Accordingly, in the reference 5<sup>th</sup> read above, 1 vacant post of TCA was engaged on outsourcing basis with the concurrence of Finance Department. This contract appointment was extended from time to time and last extended for a period of one year with effect from 15.02.10.

5. As per the G.O. 1<sup>st</sup> cited, and available records, the cadre strength of Record Assistants as far as General Administration (OP.IV) Department concerned are 33 and 33 regular personnel are now working in the Department. Previously, the Finance (SMPC) Department had given concurrence to fill up one post of Record Assistant through Outsourcing in the Special Cell of GA(Coord.GPM&AR) Department. Accordingly, Orders were issued vide G.O.Rt. No.5030, GA(OP.IV) Dept, dt:29-08-2007, for a period of one year from the date of joining of the individual. The post has been filled up on 06-03-2009. The service of Record Assistant is required to cope-up with the work in the Department. Hence, this contract appointment was extended from time to time and last extended for a period of one year with effect from 6-3-2010.

6. The term of 1 post of TCA, created and continued on outsourcing basis vide reference 10<sup>th</sup> cited will expires on 15/02/2011 and the same needs to be further extended for a further period of one year ie., upto February, 2012.

7. For the sake of administrative convenience, the term of contract appointment of (1) Senior Steno, (5) Junior Stenos, (2) Telephone Operators, (1) TCA and (1) Record Assistant posts which expires in different spells, it is proposed now to extend the same in respect of all the above posts including the T.C.A. post which were proposed for extension of term as at para 6 till February, 2012 in super session of orders issued in references 8<sup>th</sup> to 12<sup>th</sup> cited as detailed below:

Sl. No	Name of the Post	G.O.Rt.No.&date in which posts were permitted for outsourcing	Fin. U.O Note No. and date.	G.O.Rt.No.&Date in which the term was extended	Remuneration per month in Rs.	Present proposal for extension of the period
1	Senior Steno	G.O.Rt.No.6141, G.A.(OP.IV) Deptt., dated 4/11/2006	2942/437/A1/ Expr-GAD I/06 dt:12.9.06.	G.O.Rt.No2126, G.A.(OP.IV) Deptt., dated 04/05/2010.	10,900/-	In supersession of the orders, the term of contract appointment of (1) Senior Steno, (5) Junior Stenos, (2) Telephone Operators, (1) TCA and (1) Record Assistant posts for a further period of one year w.e.f. 15/02/2011 to 14/02/2012.
2	Junior Steno	G.O.Rt.No.1600, G.A.(OP.IV) Deptt., dated 21/03/2007.	53101/A2/A2/ SMPC/07, dt.08/02/07	G.O.Rt.No3610, G.A.(OP.IV) Deptt., dated 21/07/2010.	8,400/-	
3	Telephone Operator	G.O.Rt.No6583, G.A.(OP.IV) Deptt., dated 14/09/2005.	18952/423/A2 /SMPC/05, dt.22/07/2005.	G.O.Rt.No4195, G.A.(OP.IV) Deptt., dated 21/08/2010.	8,400/-	
4	Typist-Cum-Assistant	G.O.Rt.No.6830, G.A.(OP.IV) Deptt., dated 04/12/2006.	G.O.Ms. No. 240, Fin (SMPC) Dept Dt::12/09/06.	G.O.Rt.No755, G.A.(OP.IV) Deptt., dated 15/02/2010.	8,400/-	
5	Record Assistant	G.O.Rt.No.5030, G.A.(OP.IV) Deptt., dated 29/08/2007.	18322/681/A2 /SMPC/2007, dated 04/08/2007.	G.O.Rt.No3149, G.A.(OP.IV) Deptt., dated 26/06/2010	7,700/-	

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8. Government after careful examination in the matter hereby ordered that in supersession of the orders issued in the reference 8<sup>th</sup> to 10<sup>th</sup> and 12<sup>th</sup> read above and in continuation of the orders issued in the reference 11<sup>th</sup> read above, administrative sanction is hereby accorded for outsourcing the service of (1) Senior Steno, (5) Junior Stenos, (2) Telephone Operators, (1) TCA and (1) Record Assistant in General Administration Department on contract basis for a period of (1) year from 15-02-2011 to 14-02-2012 on payment of remuneration as mentioned against each category in column No.6, in para 7, per month, as per the orders issued in G.O. 13<sup>th</sup> read above.

9. This order does not require the concurrence of the Finance Department as per the instructions in the Circular memo, seventh read above.

10. This order is available on Internet and can be accessed at address <http://www.ap.gov.in/goir>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R.M. GONELA,  
PRINCIPAL SECRETARY TO GOVERNMENT (POLL.)

To  
The General Administration(Claims. A/E) Department  
The Dy.Pay & Accounts Officer,  
Secretariat Branch, Hyderabad.  
SF/SC.

// FORWARDED :: BY ORDER//

SECTION OFFICER